Purpose
National Association for Professional Development Schools (NAPDS) members have expressed growing interest in the publication of an additional, online thematic issue of School-University Partnerships (SUP) to supplement the bi-annual print editions of the journal. The SUP editorial team is actively seeking proposals for themed issues, which will be comprised of eight to ten articles. A maximum of three articles in each issue can be invited—all others must be considered via a peer review process. These articles can be of three genres: Research Articles, Cases-in-Point, or Conceptual. Each themed issue will require a guest editor or pair/team of guest editors. Below is an overview of the guest editor’s responsibilities as well as the guidelines for proposing a thematic issue to the SUP editorial team.

Proposed Issue Theme
When selecting a theme, make sure that it is broad enough to invite a range of articles, yet narrow enough that the theme remains focused and clear.

Issue Publication
The annual online themed issue will be published on the NAPDS website in late February, prior to each year’s NAPDS Annual Conference. The editors and authors of each special issue will be highlighted in the conference program and will be expected to make a special presentation of their issue.

Guest Editor Responsibilities
The guest editor will draft the themed issue proposal (maximum five pages, including relevant citations). S/he will coordinate all steps of the call for papers, submission, review, revision, and publication process, including writing an introduction to the themed issue. The guest editors will identify a Guest Editorial Board to serve as the first reviewers for the submitted articles. The goal is that Guest Editorial Board members would be comprised of approximately 60% college/university personnel and 40% school personnel. The NAPDS leadership team and the current editors of School-University Partnerships will make final publication decisions about all articles.

Author Guidelines
Articles in the annual online themed issue that are co-authored by college/university and school personnel will be given priority for publication. All authors must be members of NAPDS. Articles and authors may be invited or submitted via the themed issue call for papers.

Issue Proposal
Guest editors should submit a proposal to the editorial team that includes the following:

1. Introduction of Guest Editor(s): Describe your relevant professional experiences, particularly with regard to editing a peer-reviewed journal and with regard to the theme you have selected.
2. Rationale for the Theme: Why is this theme important to NAPDS members and to the topics/fields of school-university partnerships, PDSs, and teacher education? How is this theme timely or relevant?
3. List of Potential Authors: Be sure to consider individuals who are able to write effectively to meet the wide range of SUP readers. Articles need to be written to so that they are accessible, appropriate, and applicable to a diverse audience. Likewise, be sure that authors are representative of the association’s members. Make sure that you actively seek out authors who are not from your institution or affiliated with your institution’s partnership(s). No more than 1/3 of the proposed authors should be from your institution and the all should be members of NAPDS.
4. A List of Potential Article Topics: Please provide a list of potential topics that would be appropriate to the proposed issue theme, with each accompanied by few descriptive sentences.
Acceptance of Proposal
Once a proposal has been accepted, the guest editor(s) should begin to contact authors. The SUP editorial team will also announce a call for submissions for the themed issue.

Proposal Submission
Please submit themed issue proposals to the School-University Partnerships email address: supjournal@gmail.com.

Timeline and Deadlines
Proposals for the annual online themed issue must be received by May 15th of each year and decisions will be shared with guest editors by June 15th so that calls for articles can be sent to the NAPDS membership by July 1st. Articles must be submitted to the Guest Editorial Board by November 1st and final drafts of articles must be submitted by January 15th to the SUP Editors for consideration by the leadership and SUP editorial teams. SUP anticipates the publication of at least one online themed issue per year. The full cycle of proposal acceptance through issue publication will occur during a less than one-year span.